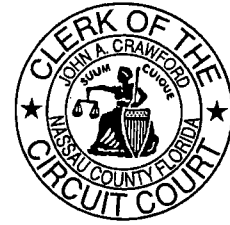




John A. Crawford
Clerk of the Circuit Court
Nassau County



April 23, 2008

The Honorable Marianne Marshall, Chairman
Nassau County Board of County Commissioners

Dear Chairman Marshall and Commissioners:

The Clerk's office is continually looking at more cost-effective and efficient ways to do business for the benefit of the taxpayers. To that end, we have developed a new format for the Clerk Services/BOCC department to utilize in preparation of board minutes. A sample of the new action minutes is attached to introduce you to this new format.

This new format will replace "Action Sheets" and "Summary Minutes." Topics will be identified by meeting date and time. Action minutes will reflect the requests or recommendations considered by the board as well as action taken, makers of motions and seconds, individual votes, and any follow up action directed by the Board. This new procedure is meant to more clearly and precisely define the action taken and remove any inference to subjective interpretation by my staff.

Once compiled by my staff, the action minutes will be submitted to the County Coordinator's office for approval by the Board on their next agenda. An audio CD of the meeting in WAV format will be attached for reference as well. We anticipate that these steps will improve turnaround time for transcribing minutes and more accurately reflect Board action.

The Clerk's office continues to evaluate new technology that will help us meet new challenges in an effort to more effectively and efficiently serve the public.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Crawford".

John A. Crawford

JAC/ks
Attachment

**Nassau County Board of County Commissioners
Regular Meeting, July 11, 2007, 9:00 a.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation and Pledge of Allegiance to the American Flag

Commissioners Present:

Vice Chairman Michael H. Boyle, Commissioners Thomas D. Branan, Jr.; Barry Holloway; Marianne Marshall.

Other Officials Present:

David A. Hallman, County Attorney; Ted Selby, Interim County Coordinator.

Staff Present:

Brenda Linville, Deputy Clerk; and Peggy Snyder, recording secretary.

Audience Input:

R070711—09:07:38 Michael S. Mullin, attorney with Rogers, Towers, requested the Board to set two public hearings regarding an amendment to the Development Agreement for Blackheath Park to add six lots.

Motion: Commissioner Branan

Second: Commissioner Holloway

Action: Approval to expand the meeting to consider this request.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Motion: Commissioner Holloway

Second: Commissioner Branan

Action: Approval to schedule first public hearing for July 23, 2007 at 7:00 p.m. and the second public hearing on August 13, 2007 at 7:00 p.m. to consider modification to the Blackheath Park Development Agreement.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Follow Up: County Attorney, Planning Director, Clerk's Staff

Discussion Item:

R070711—09:11:56 County Attorney: Discussion regarding added step for summary judgment in the appeal process for Blackrock Cove concurrency determination.

Expansion Items:

R070711—09:19:54 (1) Address ideas for Solid Waste Disposal Request for Proposal (RFP) process; (2) discuss new legislation filed this week challenging the constitutionality of the Legislature's recent enactments; (3) discuss extending the Misdemeanor Offender Supervision contract with Court Services with representatives of the Salvation Army; (4) authorize the chairman to sign the renewal of the Sheriff's Self-

Insurance Funds; (5) continue to July 23, 2007 discussion of the contract with Northeast Florida regional Council regarding the SHIP program and (6) discuss a request from the Building Department regarding the LiDAR/Ortho Flyover Project.

Motion: Commissioner Branan

Second: Commissioner Holloway

Action: Approve to expand the meeting to consider the items as stated above.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Register:

The Chairman signed the Register for the following warrants: Warrant Nos: 136473 thru 136565 dated 7-10-07 for a register total of \$154,151.84; and Warrant Nos. 136566 thru 136572 dated 7-11-07 for a register total of \$782,203.15.

Official Agenda Summary:

Consent Items:

R070711A09:22:59 (A) Undesignate the remaining Administrative Facilities Impact Fees from the completed 191 Nassau Place Renovation Project. Funding Source: 41197519-562104.

R070711B09:22:59 (B) Authorization for Vice Chairman to sign the renewal of the contractual agreement for maintenance services at various Health Department locations. Funding Source: 01191519-346900.

R070711E09:22:59 (E) Reject two bids received for the Commercial Slope Mower.

Motion: Commissioner Branan

Second: Commissioner Holloway

Action: To approve Consent Items (Tabs A, B and E) as stated above, and pulling Tabs C and D.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Follow Up: Finance, Administrative Services, Clerk's Staff, Contract Management, Buildings Maintenance

R070711C09:24:53 (C) Approve and authorize the Chairman to sign the renewal of the agreement with Florida Tire Recyclers for Waste tire Recycling for Fiscal Year 2007-08. Funding Source: 70368590-534302.

Motion: Commissioner Holloway

Second: Commissioner Branan

Action: Approve Consent Item Tab C, as stated above.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Follow Up: Finance, Administrative Services, Clerk Staff, Contracts Management, Solid Waste Management.

R070711D09:26:40 (D) Approve and authorize the chairman to sign the renewal agreement with Water Recovery, Inc. for leachate transportation and disposal for fiscal Year 2007-08. Funding Source: 70341534-531313.

Motion: Commissioner Marshall

Second: Commissioner Holloway

Action: Approve Consent Item Tab D, as stated above.

Commissioners Voting Aye: Branan, Holloway, Marshall, Boyle.

Commissioner Higginbotham was absent.

Follow Up: Finance, Administrative Services, Clerk Staff, Contract Management, Solid Waste Management

Other Business:

R070711—12:11:15 Request for County Attorney to bring back on July 23, 3007 a discussion and update regarding a Flow Control Ordinance and related issues.

R070711—12:11:54 Discussion regarding landfill and recycling issues. Commissioner Marshall suggested a trip to Clay County to see how their recycling program operates.

R070711—12:11:40 Request for Interim County coordinator to have the department heads consider the budget cuts when scheduling training sessions for employees.

There being no further business, the regular session of the Nassau County Board of County Commissioners adjourned at 12:14 p.m.

Michael H. Boyle, Vice Chairman

Attest:

John A. Crawford, Ex-Officio Clerk