

## **MOTION TO ENLARGE TIME TO FILE RESPONSE**

### **INSTRUCTIONS:**

Please follow these instructions CAREFULLY, and complete each and every step as listed below:

- 1) Create a document based on the example provided
- 2) Do not put a length of time you'd like to have – leave it open-ended.
- 3) Sign your name on the line above Defendant.
- 4) Fill out the certificate of service at the end with the name and address of the person who filed the complaint. The name will be on the Summons you received. Place the date you mailed a copy of your Motion to them in the space provided.
- 5) Make three (3) copies of the Motion.
- 6) Take ALL copies and the original to the Courthouse. File the original with the Clerk of Courts listed at the top of the Summons you received.
- 7) Mail one copy to the Plaintiff's attorney.
- 8) Keep two copies for yourself.

**IN THE CIRCUIT COURT, IN  
AND FOR NASSAU COUNTY,  
FLORIDA**

CASE NO: \_\_\_\_\_  
DIVISION: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff  
Vs

\_\_\_\_\_  
Defendant

---

**MOTION TO ENLARGE TIME TO FILE RESPONSE**

Defendant, \_\_\_\_\_, asks the Court to extend his/her/their time to file a response to the Plaintiffs' Complaint in the above-style matter. Defendant is seeking legal assistance concerning this matter, but due to the time limitations, Defendant has/have not been given the opportunity to adequately consult with an attorney, and for this reason requests the extension of time to respond.

**WHEREFORE**, Defendant, \_\_\_\_\_, requests that this Court enlarge the time for filing he/her/their response.

**CERTIFICATE OF SERVICE**

The undersigned certifies that a true copy of this document has been mailed to \_\_\_\_\_, Attorney for Plaintiff,  
Name of Attorney for Plaintiff

\_\_\_\_\_  
Full address, including zip code  
this \_\_\_\_\_, \_\_\_\_\_.  
Date you mailed (should be before the deadline for the answer)

\_\_\_\_\_  
Signature in Blue Ink

\_\_\_\_\_, Defendant  
Your Name Printed

\_\_\_\_\_  
Your Address

**IN THE CIRCUIT COURT, IN  
AND FOR NASSAU COUNTY,  
FLORIDA**

CASE NO: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff  
Vs

\_\_\_\_\_  
Defendant

**ORDER GRANTING DEFENDANT'S  
MOTION TO ENLARGE TIME TO FILE RESPONSE**

This cause having come before the Court on Defendant's Motion to Enlarge Time to File a Response filed \_\_\_\_\_, 20\_\_, and the Court having considered same and being otherwise fully advised in the premises, it is

**ORDERED AND ADJUDGED** that Defendant's Motion to Enlarge Time to File a Response is and the same is hereby GRANTED. Defendant shall have \_\_\_\_ days from the date of this Order to file his/her response with the Clerk of the Court.

**DONE AND ORDERED** in Chambers at Fernandina Beach, Nassau County, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Circuit Judge

Copies furnished to:  
Plaintiff  
Defendant